

MEDINA COUNTY EMERGENCY SERVICES DISTRICT NO. 5 NOTICE OF PUBLIC MEETING

In compliance with the provisions of Chapter 551, Texas Government Code, notice is hereby given of a **PUBLIC MEETING** of the Board of Emergency Services Commissioners of Medina County Emergency Services District No. 5 on Thursday, September 18, 2025, at 6:00 p.m., at the Natalia Volunteer Fire Department 211 Pearson Street, Natalia, Texas.

The following agenda items will be considered, and action taken as appropriate:

1. **Call to order, Quorum call, Pledge, & Invocation.**
2. **Board member status-Commissioner's Court.**
 - A. Sworn statement and Oath of Office
 - B. Election of Board positions
3. **Public Comments:** *(Any individual may make a presentation relevant to the business of the district of not more than three (3) minutes to the Board, after executing the proper form, obtained from the Secretary, be advised the BOESC will not engage).*
4. **Report from District Service Providers: Consider, Discuss and Possible Action**
 - A. Report and presentations from Lytle Volunteer Fire Dept.
 - a. Reports and receipts-
 - b. Inform and request-
 - B. Report and presentations from Natalia Volunteer Fire Dept.
 - a. Reports and receipts
 - b. Inform and request-SCBA's /compressor
5. **President's Report: Inform, Consider, Discuss and Possible Action**
 - A. Bank information
 - B. ESD appointments 2026 fy
 - C. Sales and Use tax account.
6. **Secretary's Report: Inform, Consider, Discuss and Possible Action**
 - A. Presentation of minutes of prior meeting.
 - B. Update on email accounts for ESD #5
7. **Treasurer's Report: Inform, Consider, Discuss and Possible Action**
 - A. Financial report.
 - B. Administrative requests-Treasurer laptop with QuickBooks
 - C. Payments/Receipts.
 - D. MCESD 5 Audit update.
8. **Administrator's Report: Inform, Consider, Discuss, and Possible Action**
 - A. SUT payer report
 - B. Website accessibility update.
 - C. Requests for items on the next regular agenda
9. **Adjourn.**

Posted
HOUR 1143AM

SEP 11 2025

GINA CHAMPION
County Clerk, Medina County, TX
By D. Dyfleur Deputy

I, Elizabeth K. Cargile, Administrator for MEDINA COUNTY EMERGENCY SERVICES DISTRICT NO. 5 do hereby certify that this regular meeting notice, was delivered to the Medina County Clerk for posting, a copy was also posted on the bulletin board at the meeting location and online at <https://esd5.medina.tx.us> Said notices remained so posted continuously for a minimum 3 (three) business days preceding the scheduled time of said meeting in compliance with Texas Government Code 551.043

MEDINA COUNTY EMERGENCY SERVICES DISTRICT NO. 5

Elizabeth K. Cargile

ADMINISTRATOR FOR MEDINA COUNTY EMERGENCY DISTRICT NO. 5

For information or questions regarding this agenda or meeting, please call 830-665-6208

The MCESD#5 Reserves the right to adjourn into closed session at any time during the course of the meeting to discuss any of the matters listed above should such action be necessary as authorized by the Texas Open Meetings Act, Texas Government Code 551.071 (Consultation with Attorney) Code 551.074 (Personnel Matters) or 551.087 (Economic Development) and any other provision under Texas Law that permits this governmental body to discuss a matter in a closed session.

MEDINA COUNTY EMERGENCY SERVICES DISTRICT #5

Regular Meeting Minutes September 18, 2025

1. CALL TO ORDER AND ESTABLISH QUORUM:

President Leo Rodriguez called the meeting to order at 6:00 p.m. A quorum was present with Commissioners Maria Sanchez, Reyna Vasquez, Leonel Garcia and Manuel Rodriguez.

2. BOARD MEMBER STATUS-COMMISSIONER COURT:

Administrator informed President Rodriguez and Treasurer Garcia that this may not be required since the first of September fell on a holiday, will inform further in October.

3. CITIZEN REGONITION AND COMMENTS:

A. The following citizens were present: **None**

4. SERVICE PROVIDERS REPORTS:

A. LVFD-Chief Roger Garcia was present for questions.

a. Reports and receipts were emailed to BOESC.

b. **Inform**-Chief Garcia informed the BOESC that the SCBA invoice should be delivered at the October 16th meeting. (see minutes from August 21, 2025). Chief Garcia further informed the Board that the expired equipment is out of active service and used only for training purposes.

Request-none

B. NVFD-Grant writer Albert Saldana was present for questions.

a. Reports and receipts were emailed to BOESC.

b. **Inform**-TX legislature has approved fire-funding that should be available in several months. These grants are for specified items, and Member Saldana will be submitting grants for all areas where the NVFD would likely qualify. Member Saldana also thanked the Commissioner's for continuing to provide the funding for both Natalia and Lytle VFD's, this has resulted in MCESD #5 having the best ISO rating in Medina County, proper training, NFPA physicals, and the ability to have safe PPE. Commissioner Garcia inquired if Volunteers have had "water rescue training" and as to how the grants would be received, NVFD Member Saldana, explained it is on a reimbursement basis, and both Departments have sent Members to the "swift water rescue" training. LVFD Chief Garcia informed that the Members have opportunities for training locally at the facility located on Kinney Road, also at A & M Brayton fire training field in College Station through TEEX, and through SFFMA..

Request- NVFD is currently receiving bids for spray foam in the fire bay and will submit bids and requests in October.

5. PRESIDENT's REPORT:

- A. Bank information-Administrator EKC will discuss securities contracts with both banks for insurance of amounts exceeding the FDIC \$250K.
- B. ESD 2026-2028 appointments-EKC informed that Commissioner's L. Rodriguez, R. Vasquez, and L. Garcia are up for re-appointment. All 3 Commissioners have agreed to continue to serve. Admin provided all 3 with applications.
- C. Sales and Use tax revenue account-Admin EKC will get comparative interest rates from local banks for interest earning money markets and CD's.

6. SECRETARY's REPORT:

- A. Review and approve previous meeting minutes.

MOTION: Commissioner Sanchez moved to approve August 21st, 2025, meeting minutes; second by Commissioner M. Rodriguez; there being no discussion; the motion carried 5/0.

- B. BOESC email accounts-postponed until 5th position is filled.

7. TREASURER's REPORT:

- A. Admin EKC emailed financial reports and hardcopies were presented to all Commissioners.

- B. Requests-Laptop/tablet for Treasurer will be addressed in October 2025.

- C. Accounts payable / receivable

PAYABLE	FOR	AMOUNT	CK #
DEVINE NEWS	Tax rate publication	\$ 680.00	1044
BAJB	Legal fees	700.00	1045
EDE & Co., LLC	2024 fy audit	6,780.00	1046
SAFE-D	2025/2026 dues	1,750.00	1047
Elizabeth K. Cargile	Sept salary (after taxes)	2,094.75	1048
IRS	FICA / MC / FIT	405.25	-----
Medina County Clerk	Agenda posting-August	2.00	-----
Elizabeth K Cargile	Reimb. printer & supplies	599.74	1049
Elizabeth K. Cargile	TAC/CIRA train. Reimb.	152.50	1050
Medina County Tax Office	Commission on tax revenue	<u>168.66</u>	DED.
TOTAL ACCOUNTS PAYABLE		\$13,332.90	

REVENUE	FOR	AMOUNT	DATE
Texas Comptroller	SUT- 5 September	\$19,188.28	09/12/25
Texas Comptroller	SUT- 5A Septe	4797.49	09/12/25
TAC/CIRA Training	Reimburse EKC	152.50	09/18/25
SSB & LSB	Interest income	2,210.63	09/30/25
Medina County Tax Office	2024 tax revenue	<u>5,947.73</u>	09/30/25
TOTAL REVENUE		\$32,296.63	

MOTION: Commissioner Sanchez moved to accept and pay the invoice, seconded by Commissioner M. Rodriguez, no discussion; motion carried 5/0.

- D. The 2024 fy audit was delivered to Commissioner's Court on Tuesday, September 2nd, 2025, because of Monday the 1st being "Labor Day" a National Holiday and the CC offices were closed.

8. ADMINISTRATOR's REPORT:

- A. SUT reports-October meeting
- B. Website accessibility update: classes online at Safe-D
- C. Request for discussion items for next meeting:
 - 1. NVFD SCBA's
 - 2. SUT account.
 - 3. Board emails -TAC/Cira
 - 4. Laptop with QB for Treasurer
 - 5. Online training
 - 6. Update on ESD #4 EMS.

9. ADJORNMENT:

Motion to adjourn by Commissioner Sanchez; second by Commissioner M, Rodriguez;
:approved unanimously and the meeting was adjourned at 7:18 p.m.

Respectfully submitted,



Elizabeth K. Cargile,
District Administrator

Reviewed on: 10/16/25

Motion: MS

2nd: L. R.

Vote: 4/0